



**JAGAT GURU NANAK DEV**  
**PUNJAB STATE OPEN UNIVERSITY PATIALA**  
(Established by Act No.19 of 2019 of Legislature of the State of Punjab)

**QUOTATION NOTICE**


(For Quotation No. **PSOU/S&P/263** Dated **29/09/2025**)

Sealed Quotations are invited for the supply and commissioning of following Furniture Items upto 09.10.2025 (02:00 P.M.) from suppliers as per prescribed format given below duly signed and stamped by the vendor through registered Post/Courier/Speed post.

Sr. No.	Item	Specifications	Qty.	Rate per item (inclusive of all taxes)
1	Computer Table	<ul style="list-style-type: none"><li>• SIZE: 4' X 2' X 2.5'</li><li>• DESIGN: Special Comfort for Long Working.</li><li>• PLY: 19MM Full Core MR Grade.</li><li>• LIPPING: PVC Tape or Teak Wood margin to be melamine polished.</li><li>• MICA: Branded Mica (Stylam/ Bell/ Green).</li><li>• CHANNEL: Heavy Duty 60 grams per inch.</li><li>• LOCK: Long Key and Brass Fitting.</li><li>• HANDLE: Chrome Finish Heavy Duty.</li><li>• Country to origin - India</li><li>• Warranty: 01 Year</li></ul>	01	
2	Visitor Chair	<ul style="list-style-type: none"><li>• SIZE: Full Height D34, Seating 17 x 18" , Seating Height 19"</li><li>• DESIGN: Special Back Tilt for Long Comfort Working.</li><li>• UPSTROLY: Special Heavy Leathrite with Backing.</li><li>• FRAME: 25mm Round CRCA Pipe.</li><li>• FRAME FINISH: Chrome Plated</li><li>• SEAT: Heavy Density Polyurethane with 25% Compression Cushioned Covered with Upstroly.</li><li>• BACK: Heavy Density Polyurethane with 25% Compression Cushioned Covered with Upstroly.</li><li>• ARMS: PVC / NYLON.</li><li>• SHOE: PVC for Noise Reduction.</li><li>• Country Origin - India</li><li>• Warranty: 01 Year</li></ul>	10	
3	High Back Chair Revolving with Wheels and Arms Rest	<ul style="list-style-type: none"><li>• SIZE: High Back</li><li>• DESIGN: Special comfort for long working.</li><li>• UPSTROLY: Special Heavy Leathrite with Colour</li><li>• FRAME: Heavy duty hot press ply and hard wood, special angle for lumber support.</li><li>• FOAM: Heavy density polyurethane with 25% Compression with layer of Bonded Foam for Long Life.</li><li>• HYDROLIC CUP: Injection Moulding of PVC with Matt Coated.</li><li>• BASE/PADESTAL: Heavy Steel Chrome Finish with inner 5+5=10Supports, One Leg of 350 MM form Centre point, 5 Legs, One Leg of 2 MM Sheet+/- 2mm. Centre of 3.5 MM Thick+/- 25 MM</li><li>• CASTOR: Twin wheel castors, 5 NOs. Injection Moulding of PVC with Matt Coated.</li><li>• Country Origin - India</li><li>• Warranty: 01 Year for manufacturing defect only.</li></ul>	01	

## Terms and Conditions

1. The sealed quotations in all respects must reach to the Registrar, Jagat Guru Nanak Dev Punjab State Open University, 28-C, Lower Mall, Patiala on or before **09.10.2025 upto 02:00 PM** through registered post/Courier /Speed Post.
2. The bidder shall strictly abide by the time schedule given by university for delivery of the material /Items as per work order.
3. Validity of the bid is 90 days from the date of opening quotation.
4. Selected bidders are strictly prohibited for subletting the assigned work/work order.
5. Incomplete and conditional Quotation will not be accepted.
6. The Registrar, Jagat Guru Nanak Dev Punjab State Open University, Patiala reserves the right to cancel the bid without assigning any reason.
7. Copy of Pan Card & GSTN must be attached.
8. Payment shall be made in Indian rupees on Final acceptance & after verification by the specified consignees and their issue of clearance & acceptance certificates to the satisfaction of the authority.
9. If the material is not delivered on or before the due date the competent authority will have the right to deduct 2% of the total bill for every week default, no extension time will be permitted. The decision of the University shall be binding on the bidder in this regard.
10. TDS is applicable as per Income tax rules.
11. The rates should be F.O.R. and should include excise duty, sales tax, freight charges, GST and other taxes rates in respect of the supplies. The University shall not be liable to pay any tax, freight etc. Which has not been expressly stipulated in the quotation.
12. All disputes, differences, claims and demands arising under or pursuant to or touching the contract shall be referred to the sole arbitrator i.e, the Registrar JGNDPSOU Patiala. The award of the sole arbitrator shall be final and binding on both the parties under the provisions of the Arbitration and Conciliation Act, 1996 or by statutory modification re-enactment thereof for the time being in force. Such arbitration shall be held at Patiala.
13. No payment will be made for any damage to the goods supplied.
14. Write the title "Quotation for supply of Furniture" on the top of the envelope.

  
Registrar  
29/09/25