



**JAGAT GURU NANAK DEV  
PUNJAB STATE OPEN UNIVERSITY PATIALA**

(Established by Act No.19 of 2019 of Legislature of the State of Punjab)

**QUOTATION NOTICE**

**Letter No: PSOU/S&P/15**

**Dated: 30-05-23**

Sealed Quotation duly completed & sealed in an envelope in the name of Registrar, Jagat Guru Nanak Dev Punjab State Open University, Patiala are invited by this University by courier/registered post for the **supply of following Furniture Items under SCERT sanctioned project “Impact of Community Involvement in Improving Enrolment and School Attendance: A Study of Punjab” upto 09.05.2023 (04:00PM)** as prescribed format given below duly signed and stamped:-

**The Details of the items are given below:-**

<b>Sr. No.</b>	<b>Item Name</b>	<b>Quantity</b>
1.	<b>Office Table:</b> Office Table 60" x 30" x 30" with key board drawer and table top complete with side storage made of 18mm Plyboard + Mica or Polished applicable as per required office table design and complete in all respects.	1
2.	<b>Office Chair:</b> Computer chair PU leatherier with centre tilting torsion bar mechanism having back height adjustment complete in all respects.	1
3.	<b>Visitor Chair:</b> Visitors chairs low back fixed type with arm rest complete in all respects.	3
4.	<b>Storage Cabinet:</b> Storage Cabinet 30" x 30" x 18" with storage made of 18mm Plyboard + Mica or Polished applicable as per required office storage cabinet design and complete in all respects.	1

## **Terms and Conditions**

1. The sealed quotations in all respects must be reach to the Registrar, Jagat Guru Nanak Dev Punjab State Open University, Patiala on or before 09.05.2023 upto 4:00 PM, quotations will be opened at 4.10 pm on the same day.
2. Validity of the bid is 90 days from the date of opening quotation.
3. Selected bidders are strictly prohibited for subletting the assigned work/work order.
4. Incomplete and conditional Quotation will not be accepted.
5. The Registrar, Jagat Guru Nanak Dev Punjab State Open University, Patiala reserves the right to cancel the bid without assigning any reason.
6. Payment will be issued in Indian rupees on final acceptance & after inspection of the material/items supplied.
7. The rates will be F.O.R., JGND PSOU Patiala and Quotation received later than due date are liable to be rejected.
8. Payment will be made in Indain Rupee on final acceptance and after inspection of the material supplied.
9. If the selected L1 firm is not able to deliver the material within week of the issuance of the supply/work order, then competent authority reserve the right to deduct 2% of the total bill for every week default, no extebtion will be permitted. The decision of the university shall be binding on the bidder in this regard.
10. The sealed envelope must bear the words:- **“QUOTATION FOR FURNITURE ITEMS” must reach at Registrar, Jagat Guru Nanak Dev Punjab State Open University C/28, The Lower mall, Patiala, Punjab, Pin - 147001** on or before the aforesaid due date.
11. All disputes are under Patiala jurisdiction.



**Convener  
Purchase Committee**