

**B.A. (Liberal Arts)**  
**DISCIPLINE SPECIFIC ELECTIVE (DSE): PUBLIC ADMINISTRATION**  
**SEMESTER – VI**  
**(BLAB33616T) CONTEMPORARY ISSUES IN PUBLIC ADMINISTRATION**

**MAX. MARKS: 100**  
**EXTERNAL: 70**  
**INTERNAL: 30**  
**PASS: 40%**  
**Credits: 6**

**OBJECTIVE:**

The aim of this course is to make the students to aware about the contemporary issues and trends in public administration.

**INSTRUCTIONS FOR THE PAPER SETTER/EXAMINER:**

1. The syllabus prescribed should be strictly adhered to.
2. The question paper will consist of three sections: A, B, and C. Sections A and B will have four questions each from the respective sections of the syllabus and will carry 10 marks each. The candidates will attempt two questions from each section.
3. Section C will have fifteen short answer questions covering the entire syllabus. Each question will carry 3 marks. Candidates will attempt any 10 questions from this section.
4. The examiner shall give a clear instruction to the candidates to attempt questions only at one place and only once. Second or subsequent attempts, unless the earlier ones have been crossed out, shall not be evaluated.
5. The duration of each paper will be three hours.

**INSTRUCTIONS FOR THE CANDIDATES:**

Candidates are required to attempt any two questions each from the sections A, and B of the question paper, and any ten short answer questions from Section C. They have to attempt questions only at one place and only once. Second or subsequent attempts, unless the earlier ones have been crossed out, shall not be evaluated.

**SECTION – A**

<b>UNIT I</b>	Good Governance: Concept, Features and Significance.
<b>UNIT II</b>	Citizen Centric Governance: Concept, Features and Importance.
<b>UNIT III</b>	e-Governance ( National e-governance Plan in India)
<b>UNIT IV</b>	Ethics and Values in Public Administration
<b>UNIT V</b>	Right to Service Act, 2011: Features and Importance

**SECTION – B**

<b>UNIT VI</b>	Right to Information Act, 2005: Features and Importance.
<b>UNIT VII</b>	Need for Administrative Reforms: Features of First Punjab Governance Reforms Commission recommendations.
<b>UNIT VIII</b>	Police Public Relations in the present times.
<b>UNIT IX</b>	National Human Rights Commission.
<b>UNIT X</b>	National Consumer Disputes Redressal Commission.

## RECOMMENDED READINGS:

- T.N. Chaturvedi: “Citizen and Administration”, New Delhi, Indian Institute of Public Administration, 1984.
- T.N. Chaturvedi: “Ethics in Public Life”, New Delhi, Indian Institute of Public Administration, 1984.
- R.B.Jain : Contemporary Issues in Indian Administration, Delhi, Vishal Publishers, 1976.
- R.B.Jain :Public Administration in India: 21st Century Challenges for Good Governance, Deep and Deep Publishers, New Delhi, Reprint 2004.
- Ramesh K Arora & R.M.Khandelwal(Ed.) : Good Governance: Initiatives and Impact, Aalekh Publishers, Jaipur, 2008.
- Ramesh K Arora (Ed.): Ethics in Governance- Innovations, Issues and Instrumentalities, Aalekh Publishers, Jaipur, Second Edition, 2013.
- S. L Goel: Good Governance-An Integral Approach, Deep and Deep Publishers, New Delhi, 2007.
- Hakikur Rehman : Cases on Progressions and Challenges in ICT Utilization for Citizen Centric Governance, IGI Global, USA, 2013.
- Subash Bhatnagar: E-Government, New Delhi, Sage Publications, 2004.
- Right to Service Act, 2011, Chawla Publishers, Chandigarh.
- Right to Information Act, 2005.
- First Punjab Governance Reforms Commission Reports.
- Swapnendu Mishra: Consumer Protection in India, Oscar Publications, Delhi, Latest Edition
- Arun Ray: National Human Rights Commission in India: Formation, Functioning and Future Prospects, New Delhi, Khama Publishers, Second Edition, 2004.
- M.B Chanda: The Police in India, Atlantic Publishers, New Delhi, 1997.
- R.K Raghavan: Policing and Democracy, Manohar Publishers, New Delhi, 1999