



**JAGAT GURU NANAK DEV PUNJAB STATE OPEN UNIVERSITY
PATIALA**

(Established by Act No. 19 of 2019 of the Legislature of State of Punjab)

Ref.No/PSOU/Reg/185-194

Dated 09/07/2021

Subject: Conduct of Written Test for the Post of Technical Assistant (IT).

Sir/Madam,

This has reference to your application for the post of Technical Assistant (IT) in Jagat Guru Nanak Dev Punjab State Open University, Patiala.

The University shall conduct a written test to shortlist candidates for interview for the post of Technical Assistant (IT) as per the details given below:

1	Date of Written Test	23.07.2021(Friday)
2	Syllabus of Written Test	Copy Attached
3	Venue	Committee Room, Jagat Guru Nanak Dev Punjab State Open University, Patiala
4	Reporting Time	10:00 a.m.
5	Documents Required	(i) ID proof (Aadhar Card/ Voter Card/Driving Licence/ Pan Card) (ii) Passport size photograph.

You are required to appear for the written test alongwith documents mentioned above.

Note:

1. No Candidate shall be allowed to enter into examination hall without ID proof & photograph. (as uploaded in portal)
2. Candidates are advised to ensure their eligibility for the post as per advertisement. After the written test, only shortlisted candidates will be allowed to appear in the interview who fulfil the conditions of eligibility.
3. No TA/DA shall be paid to candidates appearing for the interview.

Registrar

C-28, Lower Mall, Patiala-147001

Website:www.psou.ac.in, Email ID:ignd@psou.ac.in, Office M: 94630-82523

SYLLABI FOR TEST OF TECHNICAL ASSISTANT (IT)

Hardware Devices and Troubleshooting

- Components, tools and safety measures
- Assembling a PC
- Firmware upgrade, Dual BIOS & BIOS settings
- Diagnose & Resolve issues related to a PC
- Laptop features, Components, tools and safety measures
- Diagnose & Resolve issues related to a Laptop
- Upgrading a PC or Laptop
- Smartphone features and Tools & Safety
- Installing and testing a printer, Scanner and Webcam, and their Maintenance

Operating System and Web Development

- Web Designing HTML and CSS
- Working Knowledge of SQL, JavaScript, PHP and Asp.net
- Operating system Application & Troubleshooting
- Windows and Linux installation
- Software Installation
- Working knowledge of Word, Excel & PowerPoint
- Different Browser setup
- Backup, format & restore OS.

Networking and Security Basics of computer network and Trouble shooting

- Wireless Networking and trouble shooting
- Connecting a PC/Laptop to Internet
- Installing a printer and sharing it in network
- Joining a workgroup/domain
- File sharing and troubleshooting
- Remote Access
- Basics of Wi-Fi
- Internet security,
- Trouble shooting in computers, peripherals and networks.
- Sharing of devices on Networks
- Installation and management of network tools.
- Installation and trouble shooting in firewall

Multimedia and Applications

- Multimedia hardware : installation and trouble shooting
- Multimedia software, fundamental of Photoshop
- Working knowledge of Online meeting platform: zoom, google meet, cisco webex along with live streaming on Facebook, YouTube etc.
- working knowledge of social networking platforms such as facebook, instagram and twitter,

Familiarity with open source software systems and methodologies

- Linux operating system, open office and other open source utilities.
- Open source web technologies like Apache, MySql and PHP (LAMP/XAMP).

List of Applicants for the post of Technical Assistant (I.T.)

Sr No.	Roll No.	Name	Father's Name	Address	Contact Number	E-Mail
1	401	Sukhpreet Kaur	BALWINDER SINGH	VPO-POOHLI, TEHSIL-NATHANA, BATHINDA, Punjab - 151102	9876737766	sidhu.sukhpreet12@gmail.com
2	402	Harvinder Singh	HARPAL SINGH	VPO-Jhumba, Bathinda, Punjab - 151001	8837676343	harryjhumba@gmail.com
3	403	Mrs.Priya	DINESH SAYAL	H.No: 5/20, Kucha Nandu Mal Mehta, I/s Magzini Gate, Ferozepur, Punjab - 152002	9041167201	priya.sayal2007@gmail.com
4	404	Sandeep Kumar	BHARAT LAL	Village and Postoffice Sahri, Hoshiarpur, Punjab - 146111	9530841703	deepjhinga@yahoo.in
5	405	Pawan Kumar	VIJAY KUMAR	House No. 111A St.No.5, Guru Teg Bahadur Colony , Patiala, Punjab - 147001	9872577319	kondalvijaykumar@gmail.com
6	406	Dr.Sapna Dhiman	Des Raj Dhiman	H. NO. 12 A, DASHMESH NAGAR, Near Phullkian Enclave Gate No 2, Patiala, Punjab - 147001	9501078630	dhiman.sapna@gmail.com
7	407	Mr.Amaan	MOHD HABIB	H.no.B-9 Punjabi University Campus Patiala, Patiala, Punjab - 147001	9041898185	amaanac1182@gmail.com
8	408	Jarmanjit Singh	SATBIR SINGH	H.NO. 45A/1268, FAIRLAND COLONY, OPP. LIFE CARE HOSPITAL, FATEHGARH CHURIAN ROAD, AMRITSAR, AMRITSAR, Punjab - 143001	9855432402	jarman.mca@gmail.com
9	409	Karamjeet Singh	PIARA SINGH	S/o Piara Singh Village - Gaga , P.o - Lehragaga, Lehragaga, Punjab - 148031	9464708050	ksb94647@gmail.com
10	410	Gurpreet Singh Chahal	JARNAIL SINGH CHAHAL	H.NO.88, URBAN ESTATE, PHASE-1,, PATIALA, Punjab - 147002	9914730048	rubalchahal@gmail.com